

HOLIDAY CLUB

INFORMATION PACK



All day every day for the community
www.sportspark.co.uk

SP
Sportspark

IN THIS BROCHURE

- Welcome to UEA Sportspark Holiday Club 03
- Key information 04
- 2025/26 Holiday Clubs 05 - 06
- What to expect 07
- Price list 08
- Example activities 09
- Meet the team 10 - 12
- How to book 13 - 20
- Important notices 21
- Lunch order choices 22
- Become a Junior Member 23
- Customer feedback 24
- Frequently asked questions 25 - 27

WELCOME TO UEA SPORTSPARK HOLIDAY CLUB

Looking for an exciting, active, and safe way to keep your children entertained during the school holidays?

UEA Sportspark Holiday Club offers a fun-filled programme of sports, games, and creative activities designed for children of all abilities.

Our experienced and friendly staff provide a welcoming environment where children can:

- Stay active and healthy
- Make new friends
- Try new sports and skills
- Build confidence and independence

Whether it's a single day or a whole week, each session is packed with variety, keeping children engaged, happy, and coming home with great stories to tell!



KEY INFORMATION

Who can attend?

- Children aged 4 to 13 years are welcome.
- All participants are supervised by qualified and enhanced DBS-checked staff.

Location

- UEA Sportspark, University of East Anglia, Norwich, NR4 7TJ
- However, during our Summer Holiday Club we are located in the Congregation Hall, University of East Anglia.

Times

- Drop-off: From 08:00-09:15
- Collection: By 15:30-18:00

Meals

- Parents can choose to include a lunch when booking.
- If not included, please provide a packed lunch and snacks.

Key contact

Community Sport Development email:
Scd.Sportspark@uea.ac.uk



2025/26 HOLIDAY CLUBS

October half term

Monday 27th October 2025 –
Friday 31st October 2025

Bookings open September 8th
2025 at 09:00.

December / Christmas holidays

- Monday 22nd December & Tuesday 23rd December 2025.
- Friday 2nd January & Monday 5th January 2026.

Bookings open November 3rd
2025 at 09:00.

February half term

Monday 16th February – Friday
20th February 2026.

Bookings open January 5th 2026
at 09:00.

Easter / April holidays

- Week 1 – Monday 30th March –
Thursday 2nd April 2026.
- Week 2 – Tuesday 7th April – Friday
10th April 2026.

Bookings open February 23rd
2026 at 09:00.

May half term

Tuesday 26th May – Friday 30th
May 2026.

Bookings open April 13th 2026
at 09:00.



See Summer Holiday dates

2025/26 HOLIDAY CLUBS

Summer holidays

- Week 1 – Monday 20th July – Friday 24th July 2026
- Week 2 – Monday 27th July – Friday 31st July 2026
- Week 3 – Monday 3rd August – Friday 7th August 2026
- Week 4 – Monday 10th August – Friday 14th August 2026
- Week 5 – Monday 17th August – Friday 21st August 2026
- Week 6 – Monday 24th August – Friday 28th August 2026

Bookings open June 1st
2026 at 09:00.



WHAT TO EXPECT



An exciting activity programme, structured to provide all children the opportunity to thrive, enjoy and explore new activities!



An environment which is safe, inclusive and welcoming for new and returning children to try new things, make friends and learn new skills!



Qualified & Enhanced DBS checked staff. Enthusiastic and friendly in working with your children!



Flexible drop off and pick up timings, to suit your schedule and your children!



A contactable team of Community Coordinators ensuring your child's enjoyment is at the centre of your booking.

PRICE LIST

Member single day

- £35.00

Non-member single day

- £42.50

Member single day with lunch order

- £40.75

Non-member single day with lunch order

- £48.25

All single days

08:00-18:00 with
flexible drop off
and pick up
timings.



EXAMPLE ACTIVITIES

Swimming
Gymnastics
Rock Climbing
Badminton
Pickleball
Party Games
Parachute Games
Tennis
Football
Basketball
Danish Longball
Arts and Crafts
Rounders
Football Rounders
Just Dance
Dance
Cricket
Dodgeball
Benchball
Handball
Squash
Archery
Mini Golf
Parachute Games



MEET THE TEAM



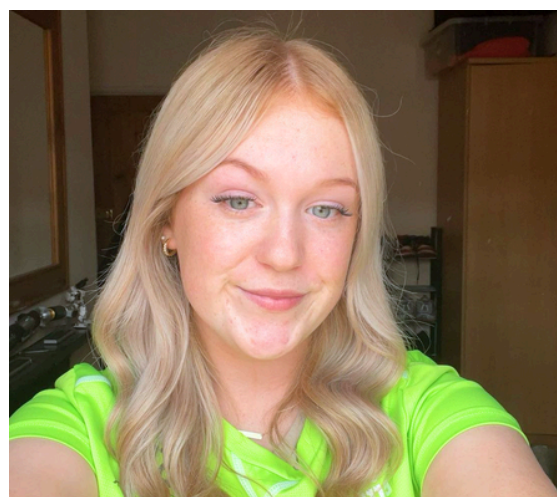
Mark Heazle
Designated Safeguarding
Lead



Jamie Bennett
Community Sport
Development Coordinator



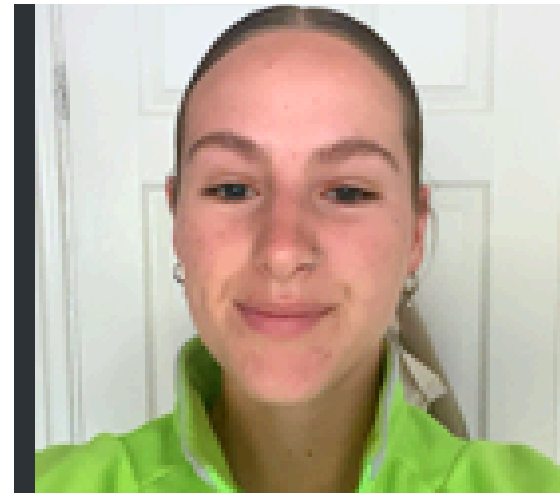
Leilah Gooding
Community Sport
Development Assistant
Coordinator



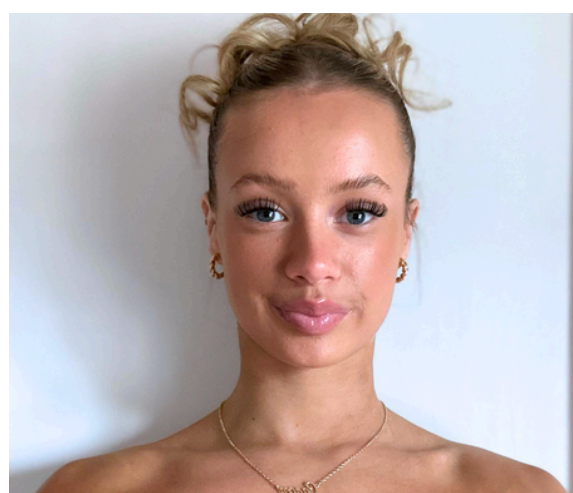
Grace Fisher
Holiday Club Team Member



Olivia Fern
Holiday Club Team Member



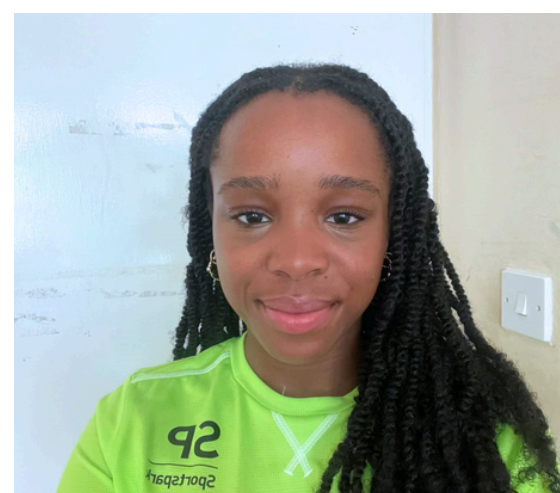
Jemima Watson
Holiday Club Team Member



Grace Hawkins
Holiday Club Team Member

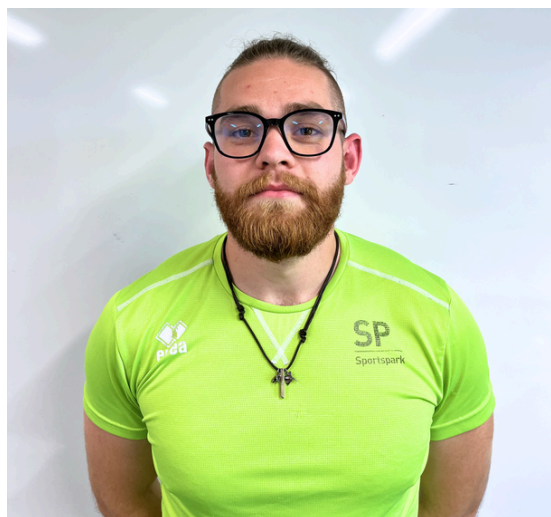


Connor Smith
Holiday Club Team Member



Ann Kalu
Holiday Club Team Member

MEET THE TEAM



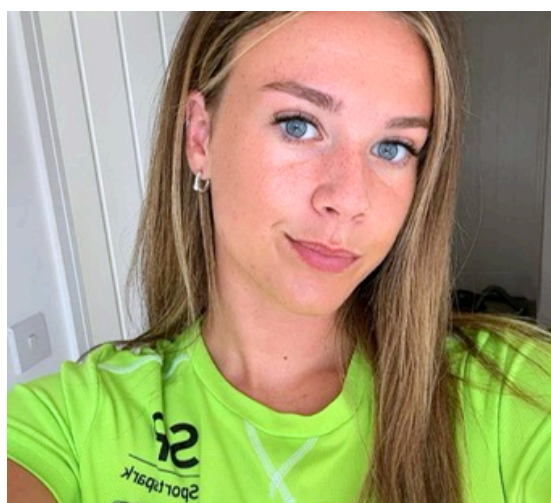
Steele Keebly
Holiday Club Team Member



Will Shipley
Holiday Club Team Member



Lucie Durrant
Holiday Club Team Member



Chloe Youngs
Holiday Club Team Member



Harry Machenzie
Holiday Club Team Member



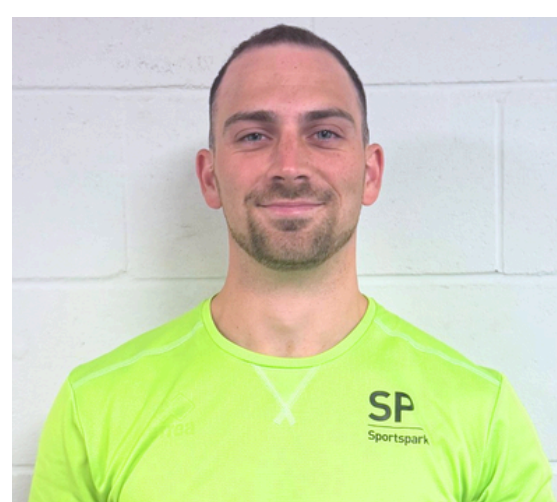
Ben Baxter
Holiday Club Team Member



Josh Northcut
Holiday Club Team Member



Leah Carroll
Holiday Club Team Member



Rhys Foyster
Holiday Club Team Member

MEET THE TEAM



Amy Joseph
Holiday Club Team Member



Rebecca Strong
Holiday Club Team Member



Dan Taylor
Holiday Club Team Member



Joe Parton
Holiday Club Team Member



Rory Smith
Holiday Club Team Member



Lauren Rogers
Holiday Club Team Member

HOW TO BOOK

Booking your child's place at the UEA Sportspark Holiday Club is quick and easy via our UEA online store.

Step-by-Step Booking Guide:

1. Visit the UEA Online Store (<https://store.uea.ac.uk>)
2. Find the Holiday Club Event Page by heading to 'Conferences and Events' > 'Sport and Commercial Services' > 'Holiday Club'



You are shopping as uss20abu@uea.ac.uk, if this is not your email, please click here

HOME

- Product Catalogue
- Conferences and Events**
 - Faculty of Arts and Humanities
 - Faculty of Medicine and Health Sciences
 - Faculty of Social Sciences
 - Sainsbury Centre
 - Sport and Commercial Services**
 - Holiday Club**
- Short Courses
- Help & Information

All Departments

[Search this Site](#)

Help **My Account** **Shopping Basket**

East Anglia Online Store

ONLINE STORE

Powered by **worldpay** **VISA** **VISA Electron** **JCB** **Maestro** **MasterCard**

For a full list of courses offered by the University of East Anglia visit <https://www.uea.ac.uk/search/courses/>

Product Catalogue (99)

- CareerCentral (2 items)
- Central Services (2 items)
- Faculty of Science (9 items)
- [Read More...](#)

Conferences and Events (26)

- Faculty of Arts and Humanities (6 items)
- Faculty of Medicine and Health Sciences (1 item)
- Faculty of Social Sciences (9 items)
- [Read More...](#)

Short Courses (8)

- Faculty of Medicine and Health Sciences (8 items)

3. Once on the relevant Event Page, click the 'Book Event' option besides the attendee category that applies to your child(ren). For example, those children that are junior members and wish to purchase a Sportspark lunch would be 'Sportspark Junior Member – Lunch Order Included'.



HOME

- Product Catalogue ▶
- Conferences and Events ▶
- Short Courses ▶
- Help & Information ▶

All Departments

Search this Site



You are shopping as [uss20abu@uea.ac.uk](#), if this is not your email, please click here

Help

My Account

Shopping Basket

Home > Conferences and Events > Sport and Commercial Services > Holiday Club

Holiday Club

Holiday Club



UEA Sportspark - Holiday Club October 2025

Description

UEA Sportspark Holiday Club Spooktacular - the place to be during the school holidays, designed to engage 4-13 year olds in enrichment activities! Join us for our October Programme running October 27th - 31st 2025!

What to expect:

- An exciting activity programme, structured to provide all children the opportunity to thrive, enjoy and explore new activities!
- An environment which is safe, inclusive and welcoming for new and returning children to try new things, make friends and learn new skills!
- Qualified & Enhanced DBS checked staff. Enthusiastic and friendly in working with your children!
- Flexible drop off and pick up timings, to suit your schedule and your children!
- A contactable team of Community Coordinators ensuring your child's enjoyment is at the centre of your booking.
- Halloween themed games and activities!

<https://www.sportspark.co.uk/sports/holiday-club/>

Attendee Category	Cost		
Sportspark Junior Member - Lunch Order Included	£0.00	Book Event	[Read More]
Sportspark Junior Member - No Lunch Order	£0.00	Book Event	[Read More]
Sportspark Non Member - Lunch Order Included	£0.00	Book Event	[Read More]
Sportspark Non Member - No Lunch Order	£0.00	Book Event	[Read More]

4. Next, you will select the dates that you wish to book. Once you are happy with your selection, you will confirm your items by clicking 'Confirm Items'.

Note: Any dates with a selection tick box unavailable, and replaced with a hazard signal, showcase a 'fully booked' date.

**HOME**

- Product Catalogue ▶
- Conferences and Events ▶
- Short Courses ▶
- Help & Information ▶

All Departments

Search this Site

[Help](#)[My Account](#)[Shopping Basket](#)**UEA Sportspark - Holiday Club October 2025****Sportspark Non Member - No Lunch Order****£0.00**

27 Oct 2025 - 31 Oct 2025

Additional Items[View Items](#)**October Holiday Club Dates**

Please select the date(s) you would like to book

- | | |
|---|--------|
| <input checked="" type="checkbox"/> Monday 27th October 2025 08:00-18:00 | £42.50 |
| <input checked="" type="checkbox"/> Tuesday 28th October 2025 08:00-18:00 | £42.50 |
| <input type="checkbox"/> Wednesday 29th October 2025 08:00-18:00 | £42.50 |
| <input type="checkbox"/> Thursday 30th October 2025 08:00-18:00 | £42.50 |
| <input type="checkbox"/> Friday 31st October 2025 08:00-18:00 | £42.50 |

Confirm Items

5. You will then add your selection to your basket by clicking 'Add to Basket'.

The screenshot shows the UEA website interface. On the left is a navigation menu with 'HOME' and links to 'Product Catalogue', 'Conferences and Events', 'Short Courses', and 'Help & Information'. Below this is a search bar labeled 'All Departments' and 'Search this Site'. The main content area has a top navigation bar with 'Help', 'My Account', and 'Shopping Basket'. The main heading is 'UEA Sportspark - Holiday Club October 2025'. Below this, a card displays 'Sportspark Non Member - No Lunch Order' for '£0.00' for the dates '27 Oct 2025 - 31 Oct 2025'. A green checkmark icon and the text 'Additional Items' are shown, with a 'View Items' link. At the bottom right, there is a green 'Add to Basket »' button.

6. You will now be directed to a 'Shopping Basket' page.

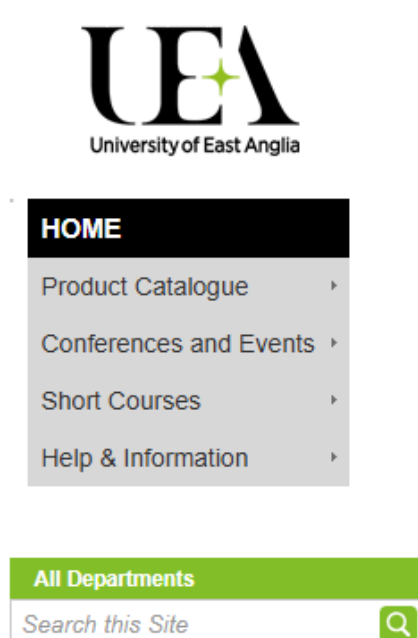
The screenshot shows the 'Shopping Basket' page. The left navigation menu is the same as in the previous screenshot. The main content area has a top navigation bar with 'Help', 'My Account', and 'Shopping Basket'. The heading is 'Shopping Basket'. There are two buttons: 'Continue Shopping' and 'Proceed to Checkout'. Below these is a table with the following items:

Item	Quantity	Unit Price	Total Cost
Conferences & Events			
UEA Sportspark - Holiday Club October 2025 - Sportspark Non Member - No Lunch Order	1 Remove Add Attendee	£0.00	£0.00
• Monday 27th October 2025 08:00-18:00		£42.50	£42.50
• Tuesday 28th October 2025 08:00-18:00		£42.50	£42.50
Total Before VAT			£85.00
VAT			£0.00
Total			£85.00

At the bottom, there are two buttons: 'Continue Shopping' and 'Proceed to Checkout'.

7. Should you wish to book multiple children on to our Holiday Club, you will click 'Continue Shopping' and repeat the previous steps.

If you have completed your selections for all children, you will review these selections and the relevant charges. Once you are happy with your order, you will click 'Proceed to Checkout'.



[Help](#) [My Account](#) [Shopping Basket](#)

Login / Register

New Customer

Enter your email address and either register as a new customer to store your details for future visits or continue as a guest to proceed without creating an account.

Email Address *

Login


[?](#) Email Address *

Password *

Forgotten Your Password?

We will send password reset instructions to the email address associated with your account. Please type your email address below.

[?](#) Email Address *

☐ I am human  [Privacy - Terms](#)

8. You will now either A) Register as a new customer if purchasing with us for the first time, B) Login as a returning user using your email address and password setup with your previous purchases or C) continue as a guest providing your email address and a few details to do so.

9. You will then be directed to a page requesting Customer and Attendee/Participant details.

**HOME**

- Product Catalogue ▶
- Conferences and Events ▶
- Short Courses ▶
- Help & Information ▶

All Departments

Search this Site

**Additional Information Required**

UEA Sportspark - Holiday Club October 2025 - Sportspark Non Member
- No Lunch Order

Attendee Details

This section is using your Customer Details, if you're not the Attendee please reset form.

Title *	<input type="text" value="Mr"/>
First Name *	<input type="text" value="h"/>
Last Name *	<input type="text" value="h"/>
Email Address *	<input type="text" value="ooo@hotmail.com"/>
Contact Telephone Number	<input type="text" value="07777 899321"/>
Company / Organisation	<input type="text"/>

10. Please fill in the customer section in with your details as the parent.

Participant's Full Name * (Surname,First)	<input type="text"/>
Participant's Date of Birth * (00/00/00)	<input type="text"/>
Participant's Gender Identity *	<input type="text"/>
Please outline any medical, social, emotional, allergen or additional needs (SEND) that the participant has, to inform our practice whilst your child attends our Holiday Club. *	<input type="text"/>
Emergency Contact's Full Name *	<input type="text"/>
Emergency Contact's Telephone Number (07000 000000) *	<input type="text"/>
Emergency Contact's Email Address *	<input type="text"/>
Participant's Home Address & Post Code *	<input type="text"/>
Do you give photo consent for your child(ren) during their time at the UEA Sportspark's Holiday Club? This includes the use of images collected being used in promotional material produced by the Sportspark. *	<input type="radio"/> Yes <input type="radio"/> No
Please confirm that you have read and understood our terms & conditions, including our refund and cancellations policy. *	<input type="radio"/> Yes <input type="radio"/> No

Continue

11. Please fill in the attendee/participant details with your child(ren)'s information.

Note: It is incredibly important that this information is accurate for our registers, developed during the operations of our Holiday Club.

Once complete, you will click 'Continue'.

Next, you will be directed to a series of pages to arrange your payment via Debit or Credit Card. Follow the steps and instructions on screen and make payment for your selected spaces.

Once complete, you will receive a series of email confirmations to the email address provided.

One email will confirm the dates of your bookings & payments made.

Another email will provide important information about our Holiday Club for you to review.

Following your booking, you can email scd.sportspark@uea.ac.uk regarding any queries or enquiries concerning your bookings.

IMPORTANT NOTICES

- Bookings are non-refundable, unless in exceptional circumstances (see cancellation policy which can be found when booking on the UEA Online store)
- Spaces are limited, so early booking is highly recommended!
- Please ensure to send your child in suitable clothing and footwear to participate in activities all day!
- Ensure if you have purchased the non-lunch option that you provide your children with suitable lunch, snacks and plenty of water!
- To help keep all children safe, we kindly ask that nuts are not brought to Holiday Club, where possible. If your child has any allergies, please make sure to note these in the participant information section

If you experience any issues, please contact:

- Scd.Sportspark@uea.ac.uk

LUNCH ORDER CHOICES

All lunches include a bottle of water and piece of fruit

A

White ham
sandwich
Sausage roll
Traybake

B

White cheese
sandwich
Crisps
Traybake

C

White jam
sandwich
Sausage roll
Traybake

D

Ham wrap
Sausage roll
Traybake

E

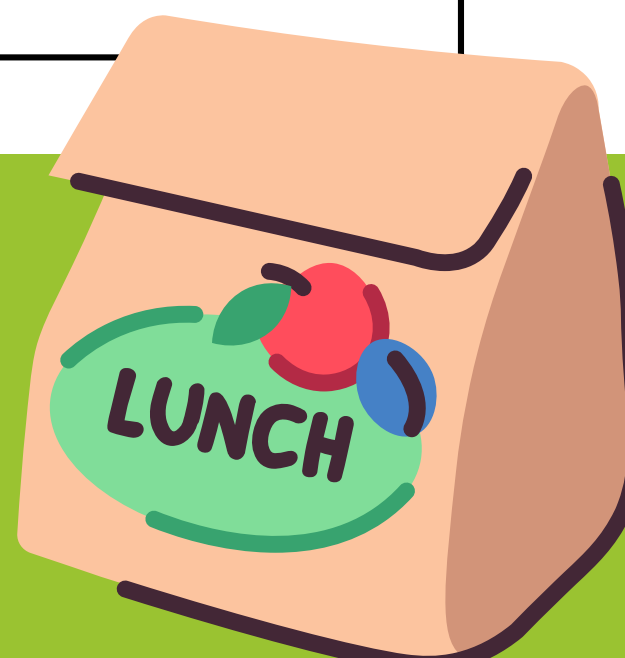
Tomato pasta
(VE)
Vegan sausage
roll
Vegan traybake

F

Tomato pasta
(VE)
Crisps
Vegan traybake

ORDERING

All lunches are pre-ordered via the booking form when you book the holiday club!



BECOME A JUNIOR MEMBER

Sportspark's Junior/Educational Sportscard is available for all juniors and those in full-time education.

Benefits include

- Free entry into Sportspark
- Junior members (aged 5-15) pay just £1.50 for off-peak swimming during all school holidays and £2.55 for off-peak swimming during term time (non-members swimming price is £5.00 at all times).
- Discounted pricing on many Sportspark activities as well as Holiday Club!

JUNIOR SPORTSCARD

JNR



SP

Sportspark



Scan the QR code to complete a junior membership request form.

WE WOULD LOVE TO HEAR YOUR FEEDBACK!

Sportspark's Junior/Educational Sportscard is available for all juniors and those in full-time education.



Scan QR code to leave us your feedback.



We like the variety of sports and activities provided and the attention to detail in terms of providing a safe environment.



My child felt comfortable and always came out with a smile. The staff knew her by name and she enjoyed all the activities, my child said "it was really fun and I loved it! When can I go back."

FREQUENTLY ASKED QUESTIONS

What is the UEA Holiday Club?

The UEA Holiday Club is a fun, safe, and engaging childcare programme for children aged 4–13, running during school holidays. We offer a wide range of indoor and outdoor activities including lots of sports, arts and crafts and activities!

Who can attend the Holiday Club?

The club is open to all children. Children must be aged 4–13 and able to attend without additional 1:1 support (unless arranged in advance with SCD coordinators)

When does the Holiday Club run?

We operate during the school holidays, including Easter, Summer, and other half terms. Specific dates and availability are published via our social media and UEA Online store pages!

What are the opening times?

Our standard day runs from 08:00 to 18:00, with drop-off between 8:00–9:15am and pick-up between 15:30–18:00.

Where is the Holiday Club held?

The Holiday Club is based on UEA campus, typically using facilities such as the Sportspark and Congregation Hall (Summer Holiday Club). Specific locations will all be confirmed upon booking.

FREQUENTLY ASKED QUESTIONS

What activities are on offer?

We offer a diverse programme including:

- Team sports and games
- Arts and crafts
- Gymnastics
- Swimming

How do I book a place?

Bookings can be made online through our UEA Holiday Club Online Store. Places are limited and fill quickly, so early booking is advised.

Do you accept childcare vouchers?

Unfortunately we do not. Due to the fact we are not OFSTED registered we are unable to accept childcare vouchers.

What should my child bring?

Please pack:

A packed lunch and snacks (If you have a no lunch booking)

A refillable water bottle

Weather-appropriate clothing (e.g. waterproof coat, sun hat)

Swimwear and towel (if swimming is scheduled)

What if my child has additional needs?

We aim to be as inclusive as possible. Please contact us before booking to discuss your child's individual requirements so we can ensure appropriate support is in place if needed!

FREQUENTLY ASKED QUESTIONS

What if my child is feeling unwell?

If your child is unwell, we ask that they stay at home to rest and prevent the spread of illness. If a child becomes ill during the day, we will contact you immediately to arrange collection.

Is there a behaviour policy?

We promote positive behaviour through encouragement and clear expectations. In cases of challenging behaviour, we will work closely with parents/carers to resolve issues in a supportive way. Persistent issues may result in a child not being able to attend Holiday Club.

Are meals or snacks provided?

No, children need to bring their own packed lunch and snacks for the day if they do not have a lunch provided by us. Please where possible ensure all food is nut-free due to allergy risks.

Can I drop off or collect my child outside of the set times?

Yes you absolutely can, you just have to let the team know at drop off to ensure we can have your child ready for collection.

How are children grouped during the day?

Children are generally grouped by age to ensure activities are age-appropriate and enjoyable for all:

Red Group, Blue Group, Orange Group, Green Group



CONTACT DETAILS

Sportspark

01603 592398

sportspark@uea.ac.uk

Community Sport Development

01603 591261

scd.sportspark@uea.ac.uk

www.sportspark.co.uk

SP
Sportspark